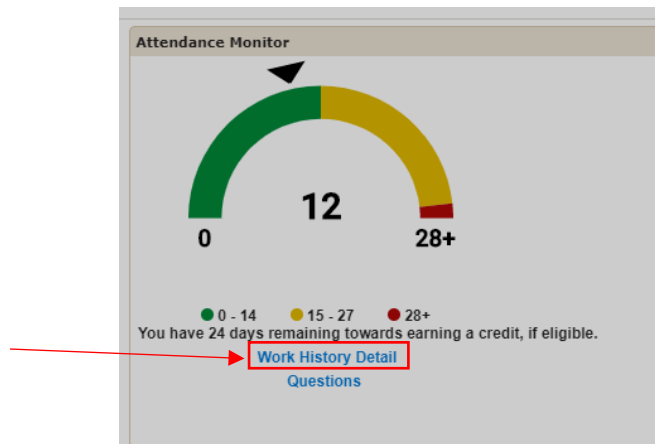




Generating a copy of your Attendance Points

1. Log into the MyUP Portal and click on “Work History Detail” on your Attendance Monitor



2. When this report generates, print it off. (CTRL + P) or the Printer icon on the webpage.

The screenshot shows the full 'Attendance Monitor' report. At the top, there is a gauge with 12 points and a legend for ranges: 0-14 (green), 15-27 (yellow), and 28+ (red). Below the gauge, there is a text box that says: 'You have 12 days until your LS event from 2020-06-06 ages off your 90 day attendance history; total points will be reduced by 6.' Below this, another text box says: 'You have 24 days remaining towards earning a credit, if eligible.' Below the text boxes, there is a summary table with columns: 'Jobs & DHS', 'Non-Comp L/O (MC,RFL,WLN + LK,LPLS)', 'Points Assessed', 'Holiday Layoffs', 'Weekend Layoffs', 'Period Start', and 'Period End'. The summary table shows: 'Jobs & DHS' with '0 + 2 = 2', 'Points Assessed' with '12', 'Holiday Layoffs' with '0', 'Weekend Layoffs' with '0', 'Period Start' with '2020-05-26', and 'Period End' with '2020-06-25'. Below the summary table, there is a detailed table with columns: 'Date', 'DOW', 'Status', 'Points (Points After Credit)', 'Start', 'CIRC 7', 'Board', and 'Job ID'. The detailed table shows a list of dates from 2020-05-28 to 2020-06-08 with corresponding status and points.

Jobs & DHS	Non-Comp L/O (MC,RFL,WLN + LK,LPLS)	Points Assessed	Holiday Layoffs	Weekend Layoffs	Period Start	Period End
0 + 2 = 2		12	0	0	2020-05-26	2020-06-25

Date	DOW	Status	Points (Points After Credit)	Start	CIRC 7	Board	Job ID
2020-05-28	THURSDAY	OD	0	04:50	MX125	RE06	CBTNW1 26
2020-05-28	THURSDAY	FL	0	21:18	C 015	RE06	
2020-05-29	FRIDAY	OK	0	21:18	C 015	RE06	
2020-05-30	SATURDAY	OK	0	00:00	C 015	RE06	
2020-05-31	SUNDAY	OD	0	23:45	CR000	RE06	MASNP 01
2020-06-01	MONDAY	OK	0	00:00	CR000	RE06	
2020-06-02	TUESDAY	OD	0	07:20	MX125	RE06	CBTWL 31
2020-06-03	WEDNESDAY	OD	0	07:32	CR000	RE06	MASTPX 03
2020-06-04	THURSDAY	OD	0	11:59	MX125	RE06	INPMN 02
2020-06-05	FRIDAY	OK	0	00:00	MX125	RE06	
2020-06-06	SATURDAY	OD	0	00:00	CR000	RE06	MASNP 06
2020-06-06	SATURDAY	OD	0	23:50	MX125	RE06	MIFAS 06
2020-06-07	SUNDAY	OK	0	00:00	MX125	RE06	
2020-06-08	MONDAY	LS	6	12:28	C 015	RE06	
2020-06-08	TUESDAY	OK	0	12:28	C 015	RE06	

3. Be sure your Name is included on the Document along with your Employee ID number.
4. Turn this documentation into your Local Chairman for further Handling.