



**BROTHERHOOD OF LOCOMOTIVE ENGINEERS & TRAINMAN**  
*A Division of the Rail Conference - International Brotherhood of Teamsters*  
Division 48 - St. Louis, Missouri

Brian Young  
314-497-5944  
byoungblet@gmail.com

**RE: Compensation for Company Business**

Lately, several members are having trouble getting compensated properly for Company Business, The Below Snapshot is from the Superintendent Bulletin (Timekeeping and CMS).

SECTION: E  
AMENDED:  
SUBJECT: TE&Y INSTRUCTIONS FOR COMPANY BUSINESS NON-SERVICE CLAIMS

THE FOLLOWING INSTRUCTIONS ARE TO ASSIST TIMEKEEPING WITH PROPER CODING OF YOUR COMPANY BUSINESS CLAIMS AS WELL AS PROVIDING EMPLOYEES WITH WHAT INFORMATION IS REQUIRED ON THESE CLAIMS. YOU MAY ADD ANY ADDITIONAL COMMENTS YOU DEEM NECESSARY, BUT EACH TIMESLIP SHOULD START WITH THE BELOW LISTED REQUIRED LANGUAGE THEN SKIP A LINE TO ADD ANY ADDITIONAL COMMENTS.

EXAMPLE CLAIM:

CLAIMING CLASS OF TIME (AS SHOWN BELOW) FOR ATTENDING (AS SHOWN BELOW) ON (DATES AND TIMES) LED BY (INSTRUCTOR/MEETING LEADER).  
"SKIP A LINE"  
ADDITIONAL COMMENTS, IF NEEDED

NOTE: THERE IS NO NEED TO ENTER THE TURN ID AND WHO WORKED YOUR JOB. TIMEKEEPING RESEARCH WILL REVEAL THAT INFORMATION.

**SERVICE PERFORMED/CLASS OF TIME (COT)**  
RULES CLASS (GCOR) H7  
SIMULATOR OR DPU TRAINING S0  
RETURN TO WORK CLASSROOM TRAINING E6  
PEER TRAINERS (SIMULATOR, RCL, NEW HIRE, DPU) A5  
PEER TRAINERS (PTC, LEADER, TRIP OPTIMIZER PROGRAMS) A3  
SAFETY CAPTAIN K8  
SAFETY MEETINGS K7  
TOTAL SAFETY CULTURE (FACILITATOR, I TEAM, C5 MEETING) A8  
OPERATION LIFESAVER E7  
OPERATION REDBLOCK (COORDINATORS) O1  
MEETINGS WITH SUPT,HDC,LABOR RELATIONS C7  
COMPANY WITNESS FOR CARRIER (DEPOSITION,INVESTIGATION)C7  
CRITICAL INCIDENT P7  
CMS MEETING / VACATION SCHEDULING H9  
RCO OVERSIGHT MEETING 5A  
RCO CLASSROOM (NOT RCO SIMULATOR) R5  
MAPS (TRIGGERING EVENT: NOT SUSPENDED) 4H  
MAPS (TRIGGERING EVENT: SUSPENDED) H4  
PROACTIVE MAPS TRAINING 7K  
OTHER COMPANY BUSINESS (NOT DEFINED ABOVE) TIMEKEEPING WILL ASSIGN  
(10/20/16)

You need to select Company Business for your non-service time claim, use the date from which you are claiming the lost wages. You are entitled to a Flat Rate Make whole rate for each trip lost. Pool 1 is exempt from the Flat Rate Make whole and receive actual lost earnings.

Sample language-

**Claiming class of time H7 for attending Rules Class on January 10<sup>th</sup> and January 11<sup>th</sup> led by Instructor John Smith.**

An example of addition comments would be to enter the train / trips you lost.

**Claiming class of time P7 for Critical Incident on January 10<sup>th</sup> led by Authorizing Manager from the incident.**

An example of addition comments would be to explain the trips lost and be sure to explain your turn lost more than one trip and this claim is for specified days. On subsequent lost trips enter additional claim for each round trip.

B. J. Young  
Local Chairman – BLET Div. 48